

Q4 Budget report & bank reconciliation 2019/20

RECEIPTS	2018/19	Budget 2019/20	Actual Q4 2019/20	Variance £	% budget	Variance explanation (if greater than 15% variance from 100% & >£200)
Precept	£27,500.00	£28,450.00	£28,450.00	£0.00	100%	Paid upfront
Parish Portion - 15% CIL monies	£0.00	£0.00	£9,477.58	£9,477.58		
Environmental Maintenance Grant	£725.00	£1,225.00	£1,225.00	£0.00	100%	Paid upfront
Cherry tree royalty	£201.20	£0.00	£0.00	£0.00		
VAT refund	£2,977.72		£1,802.78	£1,802.78		100%
Youth Grants	£500.00	£0.00	£0.00	£0.00		
Community donation			£16,000.00			Shropshire Homes ref Caradoc View
Other	£3,190.00	£0.00	£405.99	£405.99		Salary overpaid & office sharing costs
TOTAL RECEIPTS	£35,093.92	£29,675.00	£57,361.35	£11,686.35		

PAYMENTS	2018/19	Budget 2019/20	Actual Q4 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 100% & >£200)
Administrative & Establishment Costs						
Clerk's Salary (incl pension)	£7,082.00	£7,617	£7,451.44	£-165.38	98%	
Mileage	£253.10	£250	£170.80	£-79.20	68%	
Office Expenses	£951.95	£600	£937.28	£337.28	156%	Includes 2020/21 bill for payroll software of £249
Training/AGM (Clerk/Councillors)	£0.00	£150	£27.00	£-123.00	18%	Depends on need for training
Hire of meeting rooms	£270.00	£250	£225.00	£-25.00	90%	
Audit (Internal & External)	£240.00	£240	£240.00	£0.00	100%	
Insurance	£936.44	£950	£964.53	£14.53	102%	
Subscriptions (SALC)	£0.00	£420	£391.91	£-28.09	93%	
Website	£210.00	£210	£190.00	£-20.00	90%	
ICO Registration	£35.00	£35	£35.00	£0.00	100%	
Election Costs	£100.00	£0	£0.00	£0.00		
GDPR Compliance	£360.00	£360	£204.44	£-155.56	57%	
VAT	£1,802.78		£2,186.89	£2,186.89		
Sub Total Admin & Establishment	£12,241.27	£11,082	£13,024.29	£1,942.47	118%	
Street Lighting						
Electricity	£769.40	£800.00	£796.96	£-3.04	100%	
Maintenance / Inspections	£350.20	£220.00	£102.73	£-117.27	47%	
Sub Total Street Lighting	£1,119.60	£1,020.00	£899.69	£-120.31	88%	
Caradoc Play Area & Village Hall grass cutting						
Inspections	£856.25	£700.00	£765.00	£65.00	109%	
Repairs/maintenance	£1,020.00	£500.00	£553.00	£53.00	111%	
Grass cutting	£1,460.00	£1,600.00	£1,920.00	£320.00	120%	Includes memorial garden cutting
Improvements		£0.00	£0.00	£0.00		
Sub Total Caradoc Play Area & Village Hall grass cutting	£3,336.25	£2,800.00	£3,238.00	£438.00	116%	
Street works/projects						
War Memorial	£170.00	£100.00	£122.00	£22.00	122%	
Bus shelter	£40.00	£60.00	£0.00	£-60.00	0%	
Noticeboards and benches	£0.00	£100.00	£0.00	£-100.00	0%	
Youth Club	£0.00	£4,000.00	£4,000.00	£0.00	100%	Paid upfront
Defibrillator	£0.00	£100.00	£0.00	£-100.00	0%	
Memorial Garden	£2,773.33	£750.00	£195.00	£-555.00	26%	Just memorial board cost & legal fees not grass cuts
Envt Grant Works	£1,450.00	£2,450.00	£2,050.00	£-400.00	84%	Less works needed than anticipated
Sub Total Street Works/Projects	£4,433.33	£7,560.00	£6,367.00	£-1,193.00	84%	
Grants						
Village Hall - all grants	£2,500.00	£2,250.00	£2,500.00	£250.00	111%	10%
Churchyard Maintenance	£0.00	£1,000.00	£1,100.00	£100.00	110%	
Discretionary Charitable Grants & Donations	£0.00	£250.00	£0.00	£-250.00	0%	
Newsletter - grant to PCC	£0.00	£275.00	£325.00	£50.00	118%	
Sub Total Grants	£2,500.00	£3,775.00	£3,925.00	£150.00	104%	
Other	£310.00	£0.00	£0.00	£0.00		
Transfer to general reserves		£3,438.18				
GRAND TOTAL PAYMENTS	£23,940.45	£29,675.00	£27,453.98	£-2,221.02	93%	

RESERVES	Actual balance 31.3.19	Contributions 2019/20	Expenditure 2019/20	Reserves as at Q4 2019/20
Ringfenced Reserves				
Pedestrian Crossing Safety Audit	£5,000.00	£0.00	£0.00	£5,000.00
Election Expenses	£900.00	£0.00	£0.00	£900.00
Play Equipment CVPA	£2,000.00	£0.00	£0.00	£2,000.00
War Memorial	£500.00	£0.00	£0.00	£500.00
Memorial Garden	£1,926.67	£0.00	£195.00	£1,731.67
Parish Plan review	£2,000.00	£0.00	£0.00	£2,000.00
Neighbourhood Fund	£0.00	£9,477.58	£0.00	£9,477.58
Community donation ref Caradoc development	£0.00	£16,000.00	£0.00	£16,000.00
Total Ringfenced Reserves	£12,326.67	£25,477.58	£195.00	£37,609.25
General Reserves (balance b/f less ringfenced reserves)	£12,011.49			£16,636.28
Total Reserves	£24,338.16			£54,245.53

BANK RECONCILIATION Q4 2019/20

Balance b/fwd from 31st March 2019	£24,338.16
less payments	£27,453.98
add receipts	£57,361.35

BALANCE AS PER CASHBOOK		<u>£54,245.53</u>
Represented by bank balances	Lloyds	£45,608.63
	Natwest	£8,636.90
	Total balances	<u>£54,245.53</u>
Less unrepresented payments		£0.00
Total unrepresented payments		£0.00
Add uncredited receipts		£0.00
RECONCILED BALANCE		<u>£54,245.53</u>